



DEPARTMENT OF THE AIR FORCE AIR UNIVERSITY (AETC)

22 Aug 18

MEMORANDUM FOR ALL AFJROTC INSTRUCTORS AND UNITS

FROM: HQ AIR FORCE JUNIOR ROTC

SUBJECT: CSAF Private Pilot Scholarship Program (AFJROTC Flight Academy)

- CRITICAL DATES:**
- 1) **15 Oct-7 Dec 18: Cadets begin application process**
 - 2) **9 Oct – 9 Nov 18: Complete Aviation Qualifying Test (AQT)**
 - 3) **9 Nov 18: Sophomore cadet application suspense to HQ**
 - 4) **16 Nov 18: Junior cadet application suspense to HQ**
 - 5) **7 Dec 18: Senior cadet application suspense to HQ**
 - 6) **7-11 Jan 19: Selection board**
 - 7) **14 Jan 19: Notify selected and alternate cadets**
 - 8) **15 Jan-28 Feb 19: Complete FAA Class I Flight Physical**
 - 9) **28 Feb 19: Last day to complete flight physical**
 - 10) **1-29 Mar 19: Cadets matched to universities**
 - 11) **Individual cadet program start dates will vary**

TASKER: Instructors “MAY” nominate and submit applications for eligible, highly motivated cadets for the Chief of Staff of the Air Force Private Pilot’s Scholarship Program (AFJROTC Flight Academy). Instructors may nominate more than one cadet, however competition will be very high for the initial board process. Complete packages may be submitted any time during the application window but NLT than the suspense date for each group as listed above.

1. **BACKGROUND/OVERVIEW:** The Air Force is funding scholarships for approximately 250 AFJROTC cadets to attend private pilot training at public/private universities during the summer of 2019. The scholarship will be awarded to highly competitive cadets who are interested in aviation careers. The scholarship will pay for transportation, room and board, academics, and flight hours required to potentially earn a Private Pilot’s License. This exciting opportunity will be an in-residence program, approximately 8 weeks in length. This message outlines cadet requirements to apply for a private pilot scholarship and attend this program during the summer of 2019.

There will be additional, specific university information and requirements after cadets are nominated, boarded, selected, and matched to attend partnering universities. Cadets will be engaged in an intensive academic, flying training program and may have classes or flying training during weekend hours. Each university hosting students is an independent organization and provides its own management and oversight for students and programs. Student’s success of completion of their Private Pilot’s License is singularly dependent on each student’s academic and flying ability and the university’s determination and judgment to recommend a student.

2. **WHO MAY APPLY:** Applicants must be AFJROTC cadets who understand they are volunteering for a scholarship to a public/private university. There is no military service commitment or obligation, nor does program completion justify acceptance to military service.

Applicants must be at least 16 years old by 1 Jun 19 and have a minimum cumulative GPA of 3.0 or better (on a 4.0 scale) to submit a package or be nominated. Applicants must be current sophomores, juniors, or seniors.

Cadets who successfully complete the program and receive their Private Pilot's License will be required to join the Civil Air Patrol (CAP) and may continue flying a minimum of once per month and with a CAP instructor quarterly. This is dependent on CAP funding and aircraft availability but will be at no cost to the cadet.

3. **APPLICATION PROCESS:** Cadets must complete the attached PDF application and have parental/legal guardian signed approval. Please follow the detailed application instruction form attached in the package. Cadets must complete an online aviation qualification (AQT) test comprised of 5 sub-tests, which includes the following: 1) math, 2) table reading, 3) aviation information, 4) instrument comprehension, and 5) weight perception. AQT instructions will be forthcoming. Additionally, cadets must have a current PFT score, and endorsements from the SASI and principal or counselor. Lastly, applicants must have a "strong" interest in aviation and a "never-quit" attitude.

Email the application and supporting documents to **HQ-FlightTrainingPgm@afjrotc.com**. Your email should have **only three attachments** (explained in detail on the attached application instruction form) and they should be titled appropriately. All applications must be submitted prior to the established deadline to be eligible for consideration. Incorrect format, incomplete, and late applications will not be accepted. Additional instructions are in the application instruction attachment.

4. **SELECTION BOARD:** The selection process will be a quantitative board based on answers and inputs to the application. An applicant's score will be comprised of 5 parts: the AQT, endorsements, physical fitness, general experiences and aviation experiences. These 5 parts will be weighted to comprise an overall score based on a 100-point scale. Weighting is as follows: aviation qualification test = 45%, endorsements are weighted at 25%, and 10% each for all others. Cadets will be selected from sophomores, juniors and seniors **based on program needs and university requirements**.

5. **MY CADET WAS SELECTED, NOW WHAT:** Instructors of selected cadets and alternates will be notified with additional instructions. These cadets must obtain a Federal Aviation Administration (FAA) Student Pilot Certificate and a FAA Class I Flight Physical within the prescribed critical dates. A verified passing physical is required before your cadet is matched to a university. Cadets will be allowed to provide their preferred choices, although needs of the program will dictate final matches. The AFJROTC unit/high school should cover the costs of the physicals; however, HQ AFJROTC will reimburse the unit for the cost of the actual physical. This is IAW the Agreement for the Establishment of and Air Force Junior ROTC Unit, Memorandum of Understanding (MOU), Section 2, paragraph F. i.

a. Non-US citizens will have to apply for and pass a Transportation Security Administration (TSA) check in order to continue in the process.

b. HQ AFJROTC will fund cadet transportation to and from the host university at the start and completion of the program. Funding is not available for any other travel needs. Transportation funding is defined as travel costs from the nearest airport where the cadet attends AFJROTC, to the nearest airport to the matched university or as required.

c. Coordination of cost and payment for the flight physical and transportation will be a cooperative effort between the unit and HQ AFJROTC to ensure the cadet is supported and payment is made.

d. Lastly, there are a number of partnering universities all with differing requirements. Your cadets will be required to meet additional university requirements once they are matched as these are critical to the cadet's success in attending. Failure to do so could result in removal from the program.

6. EXPECTATIONS FOR SELECTED CADETS: While attending a university, cadets will be expected to represent AFJROTC in a positive manner. Although uniforms are not required, cadets will still be required to adhere to appearance and grooming standards. Failure to positively represent AFJROTC or adhere to university policies may result in removal from the program.

7. UNIT EXPECTATIONS and INSTRUCTOR GUIDANCE: SASIs must verify all information to ensure cadets are preparing accurate packages. Further, the instructors should work closely with the school and HQ AFJROTC to ensure the reimbursement for the physicals are processed by the provided deadline.

8. If you have questions concerning this program contact your Regional Director.

Sincerely,

PAUL C. LIPS, Col, USAF
Director, AFJROTC